

### User Creation:

Go to System Administrator Resp → Security → User → Define → Enter the required fields and add the required responsibilities.

### Procure to Pay Cycle:

In an Organization there is a shortage of goods

- i) Inventory
- ii) Purchasing
- iii) Payables
- iv) Sub ledger
- v) General Ledger

### **Inventory: Creating the Items and storing , quantity, Price**

- Navigate to Inventory Vision Operations(USA)Responsibility → Items → Master Items → Give the Item name and description → go to tools → copy from → purchased item(Template)
- Go to Purchasing tab → provide the item price

#### **Tables:**

mtl\_system\_items\_b - Item Information  
hr\_all\_organization\_units - Organization Information

#### **Back End Information:**

```
/* Formatted on 2012/10/08 18:33 (Formatter Plus v4.8.8) */
SELECT msib.segment1 item_name, msib.description,
msib.organization_id,
haou.NAME
FROM mtl_system_items_b msib, hr_all_organization_units
haou
WHERE msib.segment1 = 'ITM B87'
AND msib.organization_id = haou.organization_id;
```

#### **P2P(Procure to Pay Cycle):**

1. Requisition
2. Quotation
3. Quote Analysis
4. Purchase order
5. Receipt
6. AP Invoice
7. Sub Ledger
8. General Ledger

- a) Requisition: Preparer will create the requisition and approval process.
- i) Internal Requisition → Within the organization will transfer the goods
  - ii) Purchase Requisition → We will buy the goods outside of the organization

```
/* Formatted on 2012/10/08 19:09 (Formatter Plus v4.8.8) */
SELECT prha.segment1 req_num, prha.authorization_status
approval_status,
       papf.full_name, (prla.quantity * prla.unit_price)
total_amount,
       msib.segment1 item_name
FROM po_requisition_headers_all prha,
     per_all_people_f papf,
     po_requisition_lines_all prla,
     mtl_system_items_b msib
WHERE prha.segment1 = '17268'
      AND papf.person_id = prha.preparer_id
      AND prha.requisition_header_id =
prla.requisition_header_id
              AND msib.inventory_item_id =
prla.item_id;
```

To know the Table Joins

ETRM Link:

[https://etrm.live/search?q=po\\_requisition\\_headers\\_all&version=12.2.2&object\\_type=&product=](https://etrm.live/search?q=po_requisition_headers_all&version=12.2.2&object_type=&product=)